

**FAMILY & CHILDREN'S AGENCY, INC.**

**FINANCIAL STATEMENTS AND  
SUPPLEMENTARY INFORMATION**

**JUNE 30, 2021 AND 2020**



WEALTH ADVISORY | OUTSOURCING  
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# **FAMILY & CHILDREN'S AGENCY, INC.**

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Family & Children's Agency, Inc.  
Norwalk, Connecticut

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Family & Children's Agency, Inc., which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Family & Children's Agency, Inc., as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matter**

The financial statements as of June 30, 2020, were audited by Blum, Shapiro & Co., P.C., whose partners and staff joined CliftonLarsonAllen LLP as of January 1, 2021, and has subsequently ceased operations. Blum, Shapiro & Co., P.C.'s report dated December 8, 2020, expressed an unmodified opinion on those statements.

### **Change in Accounting Principle**

As discussed in Note 2, during the year ended June 30, 2021, Family & Children's Agency, Inc. adopted Accounting Standards Update No. 2014-09, *Revenue from Contracts with Customers (Topic 606)*. Our opinion is not modified with respect to these matters.

### **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of program services expenses are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole. The June 30, 2020 schedule of program service expenses was subjected to the auditing procedures applied in the June 30, 2020 audit of the basic consolidated financial statements by Blum, Shapiro & Co., P.C., whose report on such information stated that it was fairly stated in all material respects in relation to the June 30, 2020 financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued a report dated December 17, 2021, on our consideration of Family & Children's Agency, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Family & Children's Agency, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Family & Children's Agency, Inc.'s internal control over financial reporting and compliance.



**CliftonLarsonAllen LLP**

West Hartford, Connecticut  
December 17, 2021

# FAMILY & CHILDREN'S AGENCY, INC.

## STATEMENTS OF FINANCIAL POSITION JUNE 30, 2021 AND 2020

	<u>2021</u>	<u>2020</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 1,498,134	\$ 2,448,937
Investments	3,659,448	2,982,084
Accounts receivable, net	1,893,795	721,037
Grants receivable	270,132	58,172
Prepaid expenses	159,974	166,430
Funds held by auxiliary	30,201	29,601
Restricted cash	3,731	3,731
Other assets	262,596	220,694
Property and equipment, net	<u>381,734</u>	<u>553,332</u>
<b>Total Assets</b>	<b><u>\$ 8,159,745</u></b>	<b><u>\$ 7,184,018</u></b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Liabilities</b>		
Accounts payable and accrued expenses	\$ 473,581	\$ 455,384
Accrued payroll and related expenses	1,454,621	951,221
Notes payable	9,878	1,938,371
Refundable deposits	238,711	167,677
Refundable advances and deferred revenue	<u>449,537</u>	<u>191,647</u>
Total liabilities	<u>2,626,328</u>	<u>3,704,300</u>
<b>Net Assets</b>		
Net assets without donor restrictions:		
Undesignated	1,508,263	(323,924)
Board-designated - endowment	<u>3,659,448</u>	<u>2,982,084</u>
Total net assets without donor restrictions	5,167,711	2,658,160
Net assets with donor restrictions	<u>365,706</u>	<u>821,558</u>
Total net assets	<u>5,533,417</u>	<u>3,479,718</u>
<b>Total Liabilities and Net Assets</b>	<b><u>\$ 8,159,745</u></b>	<b><u>\$ 7,184,018</u></b>

The accompanying notes are an integral part of the financial statements

# FAMILY & CHILDREN'S AGENCY, INC.

## STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	2021			2020		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
<b>Revenue, Support and Other Changes</b>						
Grant income	\$ 13,937,385	\$ -	\$ 13,937,385	\$ 11,645,434	\$ -	\$ 11,645,434
Program fees	2,493,733	-	2,493,733	3,125,656	-	3,125,656
Contributions	2,411,244	74,870	2,486,114	1,962,862	795,369	2,758,231
Special events	191,639	-	191,639	271,589	-	271,589
Other income	16,518	-	16,518	851	-	851
Net assets released from restrictions	530,722	(530,722)	-	26,750	(26,750)	-
Total revenue, support and other changes	<u>19,581,241</u>	<u>(455,852)</u>	<u>19,125,389</u>	<u>17,033,142</u>	<u>768,619</u>	<u>17,801,761</u>
<b>Expenses</b>						
Program services	15,922,975	-	15,922,975	16,219,667	-	16,219,667
Development and fundraising	1,126,926	-	1,126,926	1,078,137	-	1,078,137
Management and general	542,104	-	542,104	335,817	-	335,817
Total expenses before depreciation	<u>17,592,005</u>	<u>-</u>	<u>17,592,005</u>	<u>17,633,621</u>	<u>-</u>	<u>17,633,621</u>
<b>Income (Loss) from Operations Before Depreciation</b>	1,989,236	(455,852)	1,533,384	(600,479)	768,619	168,140
<b>Depreciation</b>	<u>193,490</u>	<u>-</u>	<u>193,490</u>	<u>232,662</u>	<u>-</u>	<u>232,662</u>
<b>Income (Loss) from Operations</b>	1,795,746	(455,852)	1,339,894	(833,141)	768,619	(64,522)
<b>Other Changes in Net Assets</b>						
Investment return, net	<u>713,805</u>	<u>-</u>	<u>713,805</u>	<u>(107,443)</u>	<u>-</u>	<u>(107,443)</u>
<b>Increase (Decrease) in Net Assets</b>	2,509,551	(455,852)	2,053,699	(940,584)	768,619	(171,965)
<b>Net Assets - Beginning of Year</b>	<u>2,658,160</u>	<u>821,558</u>	<u>3,479,718</u>	<u>3,598,744</u>	<u>52,939</u>	<u>3,651,683</u>
<b>Net Assets - End of Year</b>	<u>\$ 5,167,711</u>	<u>\$ 365,706</u>	<u>\$ 5,533,417</u>	<u>\$ 2,658,160</u>	<u>\$ 821,558</u>	<u>\$ 3,479,718</u>

The accompanying notes are an integral part of the financial statements

# FAMILY & CHILDREN'S AGENCY, INC.

## STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	<u>2021</u>	<u>2020</u>
<b>Cash Flows from Operating Activities</b>		
Increase (decrease) in net assets	\$ 2,053,699	\$ (171,965)
Adjustments to reconcile increase (decrease) in net assets to net cash provided by (used in) operating activities:		
Depreciation	193,490	232,662
Realized and unrealized (gain) loss on investments	(616,689)	204,225
Forgiveness of Paycheck Protection Program loan	(1,921,000)	-
(Increase) decrease in operating assets:		
Accounts receivable	(1,172,758)	207,511
Grants receivable	(211,960)	47,076
Prepaid expenses	6,456	(98,724)
Funds held by auxiliary	(600)	59,848
Other assets	(41,902)	(45,021)
Increase (decrease) in operating liabilities:		
Accounts payable and accrued expenses	18,197	(86,923)
Accrued payroll and related expenses	503,400	14,382
Refundable deposits	71,034	71,790
Refundable advances and deferred revenue	257,890	92,871
Net cash provided by (used in) operating activities	<u>(860,743)</u>	<u>527,732</u>
<b>Cash Flows from Investing Activities</b>		
Cash outlay for property and equipment	(21,892)	(139,032)
Purchases of investments	<u>(60,675)</u>	<u>(96,782)</u>
Net cash used in investing activities	<u>(82,567)</u>	<u>(235,814)</u>
<b>Cash Flows from Financing Activities</b>		
Proceeds from Paycheck Protection Program	-	1,921,000
Payments on note payable	<u>(7,493)</u>	<u>-</u>
Net cash provided by (used in) financing activities	<u>(7,493)</u>	<u>1,921,000</u>
<b>Net Increase (Decrease) in Cash, Cash Equivalents and Restricted</b>	(950,803)	2,212,918
<b>Cash, Cash Equivalents and Restricted Cash - Beginning of Year</b>	<u>2,452,668</u>	<u>239,750</u>
<b>Cash, Cash Equivalents and Restricted Cash - End of Year</b>	<u>\$ 1,501,865</u>	<u>\$ 2,452,668</u>
<b>Cash Paid During the Year for Interest</b>	\$ -	\$ 7,930

The accompanying notes are an integral part of the financial statements

# FAMILY & CHILDREN'S AGENCY, INC.

## STATEMENTS OF FUNCTIONAL EXPENSES FOR THE YEARS ENDED JUNE 30, 2021 AND 2020

	2021				2020			
	Program Services	Management and General	Development and Fundraising	Total	Program Services	Management and General	Development and Fundraising	Total
Salaries and benefits	\$ 10,514,469	\$ 374,752	\$ 801,662	\$ 11,690,883	\$ 10,082,954	\$ 297,954	\$ 763,098	\$ 11,144,006
Client support	2,907,321	-	-	2,907,321	3,393,961	-	-	3,393,961
Contract employees	1,383,980	26,439	29,584	1,440,003	1,380,851	8,241	32,664	1,421,756
Occupancy	456,733	2,826	22,065	481,624	562,174	2,001	26,599	590,774
Travel	78,442	1,745	1,706	81,893	155,453	1,544	3,230	160,227
Fundraising events	-	8,312	136,976	145,288	-	-	138,249	138,249
Telephone	138,558	3,514	9,982	152,054	128,657	3,014	8,104	139,775
Office supplies	32,011	104,773	28,136	164,920	88,187	3,119	36,124	127,430
Insurance	133,498	4,731	10,039	148,268	118,336	3,166	8,746	130,248
Equipment rental	58,015	1,795	4,155	63,965	84,541	1,772	8,031	94,344
Finance and other fees	62,489	2,215	4,699	69,403	68,263	1,826	5,045	75,134
Conferences	20,689	4,501	3,094	28,284	29,450	10,422	6,059	45,931
Professional fees	41,210	1,461	3,099	45,770	40,672	1,082	2,988	44,742
Miscellaneous	26,349	1,690	51,473	79,512	36,866	492	16,259	53,617
Postage	19,373	283	6,531	26,187	21,489	281	6,522	28,292
Dues and memberships	43,377	1,611	6,052	51,040	24,583	610	4,896	30,089
Public relations	6,461	1,456	7,673	15,590	3,230	293	11,523	15,046
<b>Total Expenses Before Depreciation</b>	<b>15,922,975</b>	<b>542,104</b>	<b>1,126,926</b>	<b>17,592,005</b>	<b>16,219,667</b>	<b>335,817</b>	<b>1,078,137</b>	<b>17,633,621</b>
<b>Depreciation</b>	<b>174,216</b>	<b>6,174</b>	<b>13,100</b>	<b>193,490</b>	<b>211,383</b>	<b>5,656</b>	<b>15,623</b>	<b>232,662</b>
<b>Total Expenses</b>	<b>\$ 16,097,191</b>	<b>\$ 548,278</b>	<b>\$ 1,140,026</b>	<b>\$ 17,785,495</b>	<b>\$ 16,431,050</b>	<b>\$ 341,473</b>	<b>\$ 1,093,760</b>	<b>\$ 17,866,283</b>

The accompanying notes are an integral part of the financial statements

# **FAMILY & CHILDREN'S AGENCY, INC.**

## **NOTES TO FINANCIAL STATEMENTS**

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### **NOTE 1 - ORGANIZATION**

Family & Children's Agency Inc. (the Agency) is a nonstock, not-for-profit corporation formed as a social service agency engaged in assisting individuals and families primarily throughout Fairfield County who are faced with adversity. Assistance is available through various programs that provide professional guidance designed to promote harmonious family and interpersonal relationships and healthy personal development.

#### **Program Services**

The Agency provides the following services:

##### **Adoption Services**

Adoption Services provides home studies and support services for domestic and foreign adoption. Revenues are received from client fees and contributions.

##### **Behavioral Health Services**

Behavioral Health Services include individual, family and group counseling. As a licensed child, adolescent and adult psychiatric clinic, the Agency provides assessment, psychiatric services and counseling to individuals ages five and up. Project Reward is a substance abuse treatment program for substance-abusing women and their children. The program provides intensive outpatient services and aftercare. Homeless service programs provide social rehabilitation case management and supportive housing. Revenues are received from client fees, federal and state grants, contributions and in-kind donations.

##### **Child Welfare Services**

Child Welfare Services encompasses in-home child psychiatric services as well as specialized foster care, family support programs such as Parents as Teachers and our MOM'S programs and youth development programs such as the ASPIRE after-school program. Revenues are received from program fees, federal and state grants, contributions, in-kind donations and fundraising events.

##### **Home Care Services**

Home Care Services include Live-In, Home Health Aide, Assisted Transportation, Chore, Companion and Homemaking services for the frail elderly. Revenues are received from client fees that are largely paid by third-party payors including federal grants, private payors and contributions.

##### **Personal Alert**

Personal Alert provides emergency response system services primarily to people living in Fairfield County and surrounding towns. Personal Alert receives income from client fees, which are paid by Southwestern Connecticut Agency on Aging and private payors.

# FAMILY & CHILDREN'S AGENCY, INC.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Change in Accounting Principle

In May 2014, the Financial Accounting Standards Board issued Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers (Topic 606)*, which replaces numerous requirements in accordance with accounting principles generally accepted in the United States of America, including industry-specific requirements, and provides companies with a single revenue recognition model for recognizing revenue from contracts with customers. The core principle of the new standard is that a company should recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the company expects to be entitled in exchange for those goods or services. The two permitted transition methods under the new standard are the full retrospective method, in which case the standard would be applied to each prior reporting period presented and the cumulative effect of applying the standard would be recognized at the earliest period shown, or the modified retrospective method, in which case the cumulative effect of applying the standard would be recognized at the date of initial application. The new standard is effective for annual reporting periods beginning after December 15, 2019. Management has adopted ASU 2014-09 for the year ended June 30, 2021. The amendments have been applied using the modified retrospective method. There was no cumulative effect of applying ASU 2014-09.

#### Basis of Accounting and Presentation

The financial statements of the Agency have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America. Accordingly, the accounts of the Agency are reported in the following net asset categories:

##### Net Assets Without Donor Restrictions

Net assets without donor restrictions represent available resources other than donor-restricted contributions. These resources may be expended at the discretion of the Board of Directors. The Board of Directors has established a portion of the net assets without donor restrictions to function as an endowment.

##### Net Assets With Donor Restrictions

Net assets with donor restrictions represent contributions that are restricted by the donor as to purpose or time of expenditure. Net assets with donor restrictions also represent resources that have donor-imposed restrictions that require that the principal be maintained in perpetuity but permit the Agency to expend the income earned thereon. The Agency did not have any net assets with restrictions in perpetuity as of June 30, 2021 and 2020.

#### Measure of Operations

The Agency's measure of operations includes all changes in net assets except investment return, net and loss on disposal of property and equipment.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures in the financial statements. Actual results could differ from those estimates. It is management's opinion that the estimates applied in the accompanying financial statements are reasonable.

# FAMILY & CHILDREN'S AGENCY, INC.

## NOTES TO FINANCIAL STATEMENTS

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### Cash and Cash Equivalents

Cash and cash equivalents include cash in banks and certain highly liquid investments with original maturities of 90 days or less, exclusive of amounts held by brokers, which are considered to be investments.

The Agency places its cash deposits with high credit-quality institutions. Such deposits exceed federal depository insurance limits at times during the year. However, management believes that the Agency's deposits are not subject to significant credit risk.

The following table provides a reconciliation of cash, cash equivalents and restricted cash reported within the statements of financial position that sum to the total of the same such amounts shown in the statements of cash flows.

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 1,498,134	\$ 2,448,937
Restricted cash	<u>3,731</u>	<u>3,731</u>
Total Cash, Cash Equivalents and Restricted Cash Shown in the Statements of Cash Flows	<u>\$ 1,501,865</u>	<u>\$ 2,452,668</u>

### Accounts Receivable

The Agency generally does not require collateral or other security in providing health care and other services to clients. However, the Agency routinely obtains assignment of clients' benefits payable under their health care insurance programs, plans or policies. Based on management's assessment of the credit history with clients having outstanding balances and their current relationships with them, it has concluded that a reserve of \$50,000 is deemed necessary at June 30, 2021 and 2020. Accounts receivable balances are written off when management has concluded that all reasonable methods of collection have been exhausted.

### Investment Valuation and Income Recognition

Investments are reported at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. See Note 3 for a discussion of fair value measurements.

Purchases and sales of securities are recorded on the trade date basis. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date. Realized and unrealized gains include the Agency's gains and losses on investments bought and sold as well as held during the year. Realized and unrealized gains and losses on these investments are reported in the statements of activities as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulations or by law.

# **FAMILY & CHILDREN'S AGENCY, INC.**

## **NOTES TO FINANCIAL STATEMENTS**

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### **Property and Equipment**

Property and equipment acquisitions and improvements thereon that exceed \$1,000 are recorded at cost or donated value. Depreciation is provided using the straight-line method based on the estimated useful lives.

Expenditures for major renewals and betterments that extend the useful lives of property and equipment are capitalized. Expenditures for maintenance and repairs are charged to expense as incurred.

### **Restricted Cash and Refundable Deposits**

Restricted cash and refundable deposits represent adoption funds received from prospective parents, which are held in escrow for future payments.

### **Refundable Advances**

Amounts of grants and contracts that are received but unearned are reflected as refundable advances in the accompanying statements of financial position and are subsequently reflected in the accompanying statements of activities during the period to which they apply as funds are expended.

### **Revenue Recognition**

Family & Children's Agency, Inc. recognize revenue at an amount that reflects the consideration to which Family & Children's Agency, Inc. expect to be entitled in exchange for transferring goods or services to its customers using the following five step process:

1. Identify the contract(s) with the customer
2. Identify the performance obligation(s) in the contract
3. Determine the transaction price
4. Allocate the transaction price to performance obligations in the contract
5. Recognize revenue when (or as) the company satisfies a performance obligation

Refer to the following disclosures for details on how the above five step process is applied to the Agency's contracts with customers.

### **Service Contracts**

Family & Children's Agency, Inc. revenue is derived from contracts for adoption services, behavioral health services, child welfare services, home care services and personal alert program. Income is recognized at a point in time when the performance obligations have been met.

# FAMILY & CHILDREN'S AGENCY, INC.

## NOTES TO FINANCIAL STATEMENTS

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### Contract Balances

The opening and closing balances of Family & Children's Agency, Inc.' accounts receivable related to service contracts are as follows:

		<u>Receivables</u>
Opening (July 1, 2019)	\$	880,649
Closing (June 30, 2020)		<u>678,026</u>
Decrease	\$	<u>202,623</u>
Opening (July 1, 2020)	\$	678,026
Closing (June 30, 2021)		<u>666,970</u>
Decrease	\$	<u>11,056</u>

### Transaction Price

Adoption services, behavioral health services, child welfare services, home care services and personal alert program are identified through contracts. The transaction price is determined up on establishment of the contract that contains the final terms of the agreement, including the description and price of each service and payment terms. Management has determined that Family & Children's Agency, Inc.'s contracts do not contain a significant financial component.

### Performance Obligations

Contracts for services are assessed for performance obligations at contract inception. Family & Children's Agency, Inc. determines the performance obligations based on contract specifics and ultimate deliverables to the client. To identify the performance obligations, Family & Children's Agency, Inc. consider all of the services promised in the contract regardless of whether they are explicitly stated or implied by customary business practices.

The services rendered represent point in time transactions for services rendered and invoiced at a point in time. Revenue is not recognized until the service has been rendered and the performance obligation has been met.

### Contributions, Including Government Grants and Contracts

In accordance with ASU 2018-08, certain governmental grants and contracts received by a not-for-profit, including certain awards to fund capital expenditures, are generally considered to be contributions rather than exchange transactions since there was not commensurate value transferred between the resource provider and the Agency. Promises to give that are subject to donor-imposed conditions (i.e., a donor stipulation that includes a barrier that must be overcome and a right of return of assets) are recognized when the conditions on which they depend are substantially met, that is, when the conditional promise becomes unconditional. Unconditional contributions are recognized when promised or received, as applicable, and are considered to be available for unrestricted use unless specifically restricted by the donor.

# **FAMILY & CHILDREN'S AGENCY, INC.**

## **NOTES TO FINANCIAL STATEMENTS**

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The Agency reports contributions of cash and other assets as donor-restricted support if they are received with donor stipulations that limit their use. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the accompanying statements of activities as net assets released from restrictions. Contributions received whose restrictions are met in the same period are presented as net assets without donor restrictions. Transfers of assets from a resource provider received before the barriers are overcome are reported as deferred revenue on the accompanying consolidated statements of financial position.

Conditional government grants and contracts not recognized as revenue as of June 30, 2021 total \$4,195,299. Government grants and contracts are conditioned on incurring qualified program expenses.

The Agency receives a significant portion of its revenue from the State of Connecticut. A significant reduction in the level of this support, if it were to occur, could have a significant effect on the Agency's programs.

### **Program Fees**

Program fees are reported at the estimated net realizable amounts from patients, third-party payors and others for services rendered.

### **Donated Property and Services**

Donated services are recognized as contributions if the services create or enhance nonfinancial assets or require specialized skills, are performed by people with those skills and would otherwise be purchased by the Agency. Donated services meeting these criteria consisted of donated program supplies totaling \$49,646 and \$111,706 for the years ended June 30, 2021 and 2020, respectively, and are included in the revenues and expenses on the statements of activities. Donated property and goods are recorded as support and expensed at fair market value when determinable, otherwise at values indicated by the donor.

While many individuals volunteer their time and perform a variety of tasks that assist the Agency, no amounts have been recognized in the accompanying financial statements for such services because the criteria for recognition of such volunteer efforts have not been met.

### **Functional Expense Allocation**

The cost of providing the various program and supporting services has been reported on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the program and supporting services benefitted. Such allocations have been determined by management on an equitable basis. Allocation of overhead expenses including occupancy and depreciation are allocated to functional areas based upon square footage. The allocations of other common expenses that by their nature are administrative in support of the overall agency are accumulated in a pool and allocated to programs and supporting services by cost center based upon the total salary expenses in each cost center.

# **FAMILY & CHILDREN'S AGENCY, INC.**

## **NOTES TO FINANCIAL STATEMENTS**

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### **Income Taxes**

The Agency is exempt from federal income taxes under provisions of Internal Revenue Code Section 501(c)(3). Accordingly, no provision for income taxes has been made.

### **Subsequent Events**

In preparing these financial statements, management has evaluated subsequent events through December 17, 2021, which represents the date the financial statements were available to be issued.

### **NOTE 3 - FAIR VALUE MEASUREMENT**

Generally accepted accounting principles establish a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described below:

#### **Level 1**

Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Agency has the ability to access.

#### **Level 2**

Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

#### **Level 3**

Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following is a description of the valuation methodologies used for financial instruments measured at fair value:

#### **Money Market Funds**

Money market funds are valued at the quoted net asset value of shares reported in the active market in which the money market funds are traded.

#### **Mutual Funds and Exchange-Traded Equity Funds**

Mutual funds and exchange-traded equity funds are valued at the quoted net asset value of shares held by the Agency at year end.

# FAMILY & CHILDREN'S AGENCY, INC.

## NOTES TO FINANCIAL STATEMENTS

There have been no changes in the methodologies used at June 30, 2021 and 2020.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Agency believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The fair values of all investments are determined using quoted prices for identical assets in active markets in which the Agency has access (Level 1).

The following tables set forth the Agency's assets at fair value as of June 30, 2021 and 2020:

Description	2021			
	Fair Value June 30	Level 1	Level 2	Level 3
Exchange-traded equity funds	\$ 1,126,043	\$ 1,126,043	\$ -	\$ -
Mutual Funds:				
Equity	1,346,538	1,346,538	-	-
Fixed income	970,135	970,135	-	-
Total assets at fair value	3,442,716	3,442,716	-	-
Money market funds	216,732	216,732	-	-
Total investments	\$ 3,659,448	\$ 3,659,448	\$ -	\$ -

Description	2020			
	Fair Value June 30	Level 1	Level 2	Level 3
Exchange-traded equity funds	\$ 1,066,734	\$ 1,066,734	\$ -	\$ -
Mutual Funds:				
Equity	702,883	702,883	-	-
Fixed income	658,887	658,887	-	-
Total assets at fair value	2,428,504	2,428,504	-	-
Money market funds	553,580	553,580	-	-
Total investments	\$ 2,982,084	\$ 2,982,084	\$ -	\$ -

### NOTE 4 - UNEMPLOYMENT SERVICES TRUST

The Agency is self-insured for unemployment claims through Unemployment Services Trust (UST). Contributions to UST are accumulated and used to pay future claims. The Agency could be required to make additional payments if claims exceed the accumulated contributions. As of June 30, 2021 and 2020, accumulated contributions of \$220,338 and \$182,966, respectively, were included in other assets on the statements of financial position, and there was an estimated claim liability of \$40,607 and \$16,866, respectively, included in accounts payable and accrued expenses on the statements of financial position. Per the contract with UST, the Agency has the ability to withdraw funds if accumulated contributions exceed the estimated liability.

# FAMILY & CHILDREN'S AGENCY, INC.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 5 - PROPERTY AND EQUIPMENT

Property and equipment as of June 30, 2021 and 2020 consist of the following:

	<u>2021</u>	<u>2020</u>
Buildings and improvements	\$ 1,682,264	\$ 1,682,264
Equipment and fixtures	1,422,703	1,400,811
Vehicles	126,864	126,864
Internal software	<u>688,422</u>	<u>688,422</u>
	3,920,253	3,898,361
Less accumulated depreciation	<u>(3,538,519)</u>	<u>(3,345,029)</u>
Net Property and Equipment	<u>\$ 381,734</u>	<u>\$ 553,332</u>

### NOTE 6 - LINE OF CREDIT

The Agency has an available line of credit in the amount of \$1,400,000. Interest is payable monthly based on *The Wall Street Journal* Prime Rate (3.25% at June 30, 2021 and 2020), and will be renewed annually at the bank's discretion. The line of credit is secured by substantially all of the Agency's assets and contains various financial and other covenants.

There was no balance outstanding as of June 30, 2021 and 2020.

### NOTE 7 - NOTES PAYABLE

On April 16, 2020, the Agency received a Paycheck Protection Program (PPP) loan of \$1,921,000 granted by the Small Business Administration (SBA) under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). A portion of this loan may be forgivable based on the amount of qualifying expenses incurred and levels of employee headcount and salaries maintained during a measurement period. The Agency considers the PPP loan to be debt and, accordingly, will record the amount of forgiveness, if any, when legally released by the lender. The full amount of the loan, including accrued interest, was forgiven by the SBA on March 8, 2021. Forgiveness of the loan is subject to audit for a period of six years.

The Agency has an interest-free loan agreement with Eversource Energy for an energy efficient improvement project in Norwalk, Connecticut. The total amount of improvements financed was \$17,371. The term on the loans was for 40 months commencing in July 2020. Total payments of \$434 consisting of principal only were due monthly. The balance on the note as of June 30, 2021 was \$9,878.

Current maturities of notes payable over the next two fiscal years are as follows:

2022	\$ 5,211
2023	<u>4,667</u>
Total	<u>\$ 9,878</u>

# FAMILY & CHILDREN'S AGENCY, INC.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 8 - LEASE COMMITMENTS

The Agency leases various office equipment, facilities and vehicles under operating leases, which expire at various times through August 2024, with monthly payments ranging from \$52 to \$15,259. Rent expense for the years ended June 30, 2021 and 2020 amounted to \$317,644 and \$338,640, respectively.

At June 30, 2021, minimum future rental payments under these operating leases were as follows:

#### Year Ending June 30

2022	\$	269,959
2023		247,343
2024		37,276
2025		<u>6,213</u>
Total	\$	<u>560,791</u>

### NOTE 9 - LIQUIDITY AND AVAILABILITY OF RESOURCES

The Agency's financial assets available within one year of the statements of financial position date for general expenditure are as follows:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 1,498,134	\$ 2,448,937
Investments	3,659,448	2,982,084
Accounts receivable, net	1,893,795	721,037
Grants receivable	<u>270,132</u>	<u>58,172</u>
Total financial assets available within one year	7,321,509	6,210,230
Less amounts unavailable for general expenditures within one year, due to:		
Restricted by donors with purpose restrictions	(365,706)	(821,558)
Amounts unavailable without Board's approval:		
Board-designated endowment	<u>(3,659,448)</u>	<u>(2,982,084)</u>
Total Financial Assets Available to Management for General Expenditure Within One Year	\$ <u>3,296,355</u>	\$ <u>2,406,588</u>

#### Liquidity Management

The Agency maintains a policy of structuring its financial assets to be available as its general expenditures, liabilities and other obligations come due. In addition, the Agency invests cash in excess of weekly requirements in short-term investments. The Agency also has a line of credit it could draw upon in the event of an unanticipated liquidity need.

# FAMILY & CHILDREN'S AGENCY, INC.

## NOTES TO FINANCIAL STATEMENTS

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### NOTE 10 - NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are available for the following purposes at June 30, 2021 and 2020:

	<u>2021</u>	<u>2020</u>
Scholarship and staff enhancement	\$ 288,165	\$ 765,561
Child welfare services and client support fund	<u>77,541</u>	<u>55,997</u>
Total Net Assets with Donor Restrictions	\$ <u>365,706</u>	\$ <u>821,558</u>

Net assets released from restriction by incurring expenses satisfying the purpose restrictions for child welfare services and client support \$530,722 and \$26,750 for the years ended June 30, 2021 and 2020, respectively.

### NOTE 11 - ENDOWMENT

The Agency's endowment consists of funds designated by the Board of Directors to function as an endowment. As required by accounting principles generally accepted in the United States of America, net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

Changes in endowment net assets for the years ended June 30, 2021 and 2020 are as follows:

	<u>Without Donor Restrictions</u>
Endowment net assets - June 30, 2019	\$ <u>3,089,527</u>
Investment return:	
Investment income	96,782
Investment loss	<u>(204,225)</u>
Total investment loss	<u>(107,443)</u>
Endowment net assets - June 30, 2020	<u>2,982,084</u>
Investment return:	
Investment income	60,678
Investment gain	<u>616,686</u>
Total investment return	<u>677,364</u>
Endowment Net Assets - June 30, 2021	\$ <u>3,659,448</u>

# **FAMILY & CHILDREN'S AGENCY, INC.**

## **NOTES TO FINANCIAL STATEMENTS**

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### **Return Objectives and Risk Parameters**

The Agency has adopted investment and spending policies for endowment assets that attempt to maintain the purchasing power of the endowment assets. Endowment assets include only board-designated funds. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to produce results that exceed the price and yield results of various industry benchmarks and indexes while assuming a moderate level of investment risk. Actual returns in any given year may vary.

### **Strategies Employed for Achieving Objectives**

To satisfy its long-term rate-of-return objectives, the Agency relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Agency targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term rate of return objectives within prudent risk constraints.

### **Spending Policy and How the Investment Objectives Relate to Spending Policy**

The Agency has a policy allowing for the appropriation each year of up to 5% of its endowment fund's average fair value at the beginning of the fiscal year (July 1) in which the distribution is planned. In establishing this policy, the Agency considered the long-term expected return on its endowment. This is consistent with the Agency's objective to maintain the purchasing power of the endowment assets as well as to provide additional real growth through new gifts and investment return.

### **NOTE 12 - DEFINED CONTRIBUTION RETIREMENT PLAN**

The Agency maintains a defined contribution retirement plan as defined under Section 401(a) of the Internal Revenue Code. All employees are eligible to participate after one year and the completion of 1,000 hours of service. The Agency's annual contribution is equal to 3% of the eligible employee's annual salary. In addition, the Agency will contribute 100% of up to 2% of an employee's contribution. Employees are fully vested immediately for the first 3% and after three years of service for the 2% match. Employer contributions to the plan were \$382,462 and \$357,126 for 2021 and 2020, respectively.

### **NOTE 13 - FEDERAL AND STATE ASSISTANCE PROGRAMS**

The Agency participates in a number of federal and state assisted grant programs. The use of grants in programs is subject to future review by the grantors. Such reviews may result in the Agency having liabilities to the grantors.

Laws and regulations concerning government programs, including the PPP loan and Employee Retention Credit established by the CARES Act are complex and subject to varying interpretations. Claims made under the CARES Act may also be subject to retroactive audit and review. There can be no assurance that regulatory authorities will not challenge the Agency's claim to the PPP loan, and Employee Retention Credit and it is not possible to determine the impact (if any) this would have upon the Agency.

# **FAMILY & CHILDREN'S AGENCY, INC.**

## **NOTES TO FINANCIAL STATEMENTS**

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### **NOTE 14 – CORONAVIRUS**

On January 30, 2020, the World Health Organization declared the coronavirus to be a public health emergency. As a result of the spread of coronavirus, economic uncertainties have arisen which have resulted in significant volatility in the investment markets.

On March 10, 2020, Connecticut Governor Ned Lamont declared a Public Health and Civil Preparedness Emergency. As a result, the Agency announced that it would close offices and employees would transition into remote working. Once vaccinations were available to employees, the Agency created COVID-19 policies for return to work.

The Agency received an Employee Retention Credit (ERC) of \$1,124,382 for the second quarter of 2021. The ERC is a credit against certain payroll taxes allowed to an eligible employer for qualifying wages, which was established by the CARES Act and further amended by the Consolidated Appropriations Act (CAA) and the American Rescue Plan (ARP). During the year ended June 30, 2021, the Agency recognized \$1,124,382 as grant income based on certain payroll tax credits allowed for qualified wages that the Agency had incurred through June 30, 2021. Included in accounts receivable was \$1,124,382 relating to the ERC at June 30, 2021.

Subsequent to year end, the Agency received \$1,177,163 in ERC funds for the third quarter of 2021.

The duration of the uncertainties around the coronavirus and the ultimate financial effects cannot be reasonably estimated at this time.

# FAMILY & CHILDREN'S AGENCY, INC.

## SCHEDULE OF PROGRAM SERVICES EXPENSES FOR THE YEAR ENDED JUNE 30, 2021

	<u>Behavioral Health</u>	<u>Home Care</u>	<u>Adoption</u>	<u>Child Welfare</u>	<u>Personal Alert</u>	<u>Total</u>
<b>Program Services Expenses</b>						
Salaries and benefits	\$ 3,249,493	\$ 1,632,685	\$ 459,418	\$ 5,041,625	\$ 131,248	\$ 10,514,469
Client support	19,765	9,431	19,105	2,750,198	108,822	2,907,321
Contract employees	1,169,278	38,276	16,842	156,673	2,911	1,383,980
Occupancy	126,278	34,381	21,039	268,264	6,771	456,733
Travel	21,635	10,332	4,818	41,299	358	78,442
Telephone	42,391	19,517	6,249	68,119	2,282	138,558
Office supplies	6,226	11,762	2,296	9,609	2,118	32,011
Insurance	40,852	21,808	5,841	63,339	1,658	133,498
Equipment rental	16,803	9,432	3,439	27,441	900	58,015
Finance and other fees	19,122	10,208	2,734	29,649	776	62,489
Conferences	7,397	1,896	1,287	9,965	144	20,689
Professional fees	12,611	6,732	1,803	19,552	512	41,210
Miscellaneous	3,877	10,562	2,404	9,153	353	26,349
Postage	2,684	2,205	9,730	4,170	584	19,373
Dues and memberships	17,387	6,102	2,820	16,632	436	43,377
Public relations	1,120	2,953	234	1,738	416	6,461
<b>Total Expenses Before Depreciation</b>	<b>4,756,919</b>	<b>1,828,282</b>	<b>560,059</b>	<b>8,517,426</b>	<b>260,289</b>	<b>15,922,975</b>
<b>Depreciation</b>	<b>53,312</b>	<b>28,460</b>	<b>7,623</b>	<b>82,657</b>	<b>2,164</b>	<b>174,216</b>
<b>Total</b>	<b>\$ 4,810,231</b>	<b>\$ 1,856,742</b>	<b>\$ 567,682</b>	<b>\$ 8,600,083</b>	<b>\$ 262,453</b>	<b>\$ 16,097,191</b>

# FAMILY & CHILDREN'S AGENCY, INC.

## SCHEDULE OF PROGRAM SERVICES EXPENSES FOR THE YEAR ENDED JUNE 30, 2020

	<u>Behavioral Health</u>	<u>Home Care</u>	<u>Adoption</u>	<u>Child Welfare</u>	<u>Personal Alert</u>	<u>Total</u>
<b>Program Services Expenses</b>						
Salaries and benefits	\$ 2,825,319	\$ 1,639,835	\$ 432,567	\$ 5,009,349	\$ 175,884	\$ 10,082,954
Client support	33,678	1,508	24,245	3,216,837	117,693	3,393,961
Contract employees	1,137,624	54,059	16,810	167,072	5,286	1,380,851
Occupancy	191,464	39,733	26,435	296,509	8,033	562,174
Travel	25,948	10,066	12,767	103,984	2,688	155,453
Telephone	36,142	19,900	5,271	65,356	1,988	128,657
Office supplies	23,772	16,999	5,420	39,602	2,394	88,187
Insurance	32,673	20,766	5,073	57,793	2,031	118,336
Equipment rental	24,225	12,639	6,169	40,098	1,410	84,541
Finance and other fees	18,848	11,979	2,926	33,338	1,172	68,263
Conferences	7,514	5,948	868	14,787	333	29,450
Professional fees	11,161	7,093	1,983	19,742	693	40,672
Miscellaneous	8,289	10,092	4,212	13,634	639	36,866
Postage	3,365	1,841	10,066	5,732	485	21,489
Dues and memberships	9,674	3,018	3,194	8,400	297	24,583
Public relations	878	558	136	1,553	105	3,230
<b>Total Expenses Before Depreciation</b>	<u>4,390,574</u>	<u>1,856,034</u>	<u>558,142</u>	<u>9,093,786</u>	<u>321,131</u>	<u>16,219,667</u>
<b>Depreciation</b>	<u>58,364</u>	<u>37,093</u>	<u>9,062</u>	<u>103,236</u>	<u>3,628</u>	<u>211,383</u>
<b>Total</b>	<u>\$ 4,448,938</u>	<u>\$ 1,893,127</u>	<u>\$ 567,204</u>	<u>\$ 9,197,022</u>	<u>\$ 324,759</u>	<u>\$ 16,431,050</u>